

**City of Milpitas**  
**Veterans Commission Special Meeting**  
**Agenda**  
**Wednesday, September 28, 2016**  
**5:30pm**  
**Milpitas City Hall 455 E. Calaveras Blvd., Milpitas**  
**Committee Room**



**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Seating of Alternates**

**V. Approval of Agenda: September 28, 2016**

**VI. Approval of Minutes: September 14, 2016**

**VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

**VIII. Announcements/Correspondence**

**IX. New Business**

**1. Brown Act**

**Background:** The Veterans Commission meetings are conducted using Parliamentary procedures. The Commission must also follow the rules of the Brown Act and the City's Open Governance Ordinance (in which training is required every few years). The City Attorney will review with the Commission its Bylaws, meeting procedures, along with the Brown Act and Open Government Ordinance.

**Recommendation:**

Receive presentation.

**2. Meeting Change Date**

**Background:** The regular Veterans Commission meeting will fall on October 5, 2016, but due to the Veterans Car Show, staff would like to change the meeting date to October 12, 2016.

**Recommendation:** Approve moving the regularly scheduled October 5, 2016 meeting to October 12, 2016.

**X. Old Business**

**1. Milpitas Veterans Car Show 2016**

**Background:** The Veterans Commission hosts an annual Car Show in October of each year with proceeds from the show going towards local veteran charity organizations. This item will be a standing item on the agenda to handle aspects of planning for the event.

**Recommendation:** Continue discussion on the Annual Car Show and go over details:

- **Budget**
- **Sponsors**
- **Car Registrants**
- **Goody Bags**
- **Raffle Prizes**

**XI. Liaison Reports**

- City Council
- Staff Report

**XII. Future Agenda Items**

Veterans Day Ceremony 2016  
Memorial Day Ceremony 2017  
Veteran Outreach  
Veterans Service Office Presentation

**XIII. Adjournment**

**Next Meeting: Wednesday, October 12, 2016 at 5:30pm**

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the City Council or Veterans Commission after initial distribution of the agenda packet are available for public inspection at the Milpitas Community Center located at 457 E. Calaveras Blvd., Milpitas, CA 95035 Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall,  
455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040  
E-mail: [cdiaz@ci.milpitas.ca.gov](mailto:cdiaz@ci.milpitas.ca.gov)

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting from Online Services the link to Milpitas Municipal Code link.*

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